Universität Bremen

3. Online Info-Session for Exchange Students

31st of January 2024 12:00 (Bremen Time)

Agenda

- Learning Agreement / Study Plan
- E-Learning System StudIP (Course Registration)
- Questions and Answers

Learning Agreement

- Assistance in selecting the courses and all questions concerning the selection of courses, the Learning Agreement and ECTS points should be directed to the Coordinators in the appropriate department/faculty.

- Erasmus students should contact their **Departmental Erasmus Coordinator**

- Students coming from our partner universities outside the European Union should contact their **International Cooperation Coordinator.**

- The **course catalogue** for the winter semester is already online

Access Data for University Account

- You will receive the access data for your Uni Bremen account(@**uni-bremen.de**) when your enrollment is completed

- Your enrollment is completed, when the Student Office has received:
  - ❖ Your scan of the form „Acceptance of a Study Place“ (send to master@vw.uni-Bremen.de)
  - ❖ Electronic confirmation of sufficient health insurance by either AOK or TK (ESMV)
  - ❖ The payment of your semester contribution as stated in your Admission Letter
    - ❖ Mind the purpose for transfer: **Only the applicant number**, not the name, birthday or semester

Check in your account in MOIN if all items on the checklist are ticked off.

Enrollment at the University of Bremen (MOIN)

Confirmation of Enrollment

Gaststudium

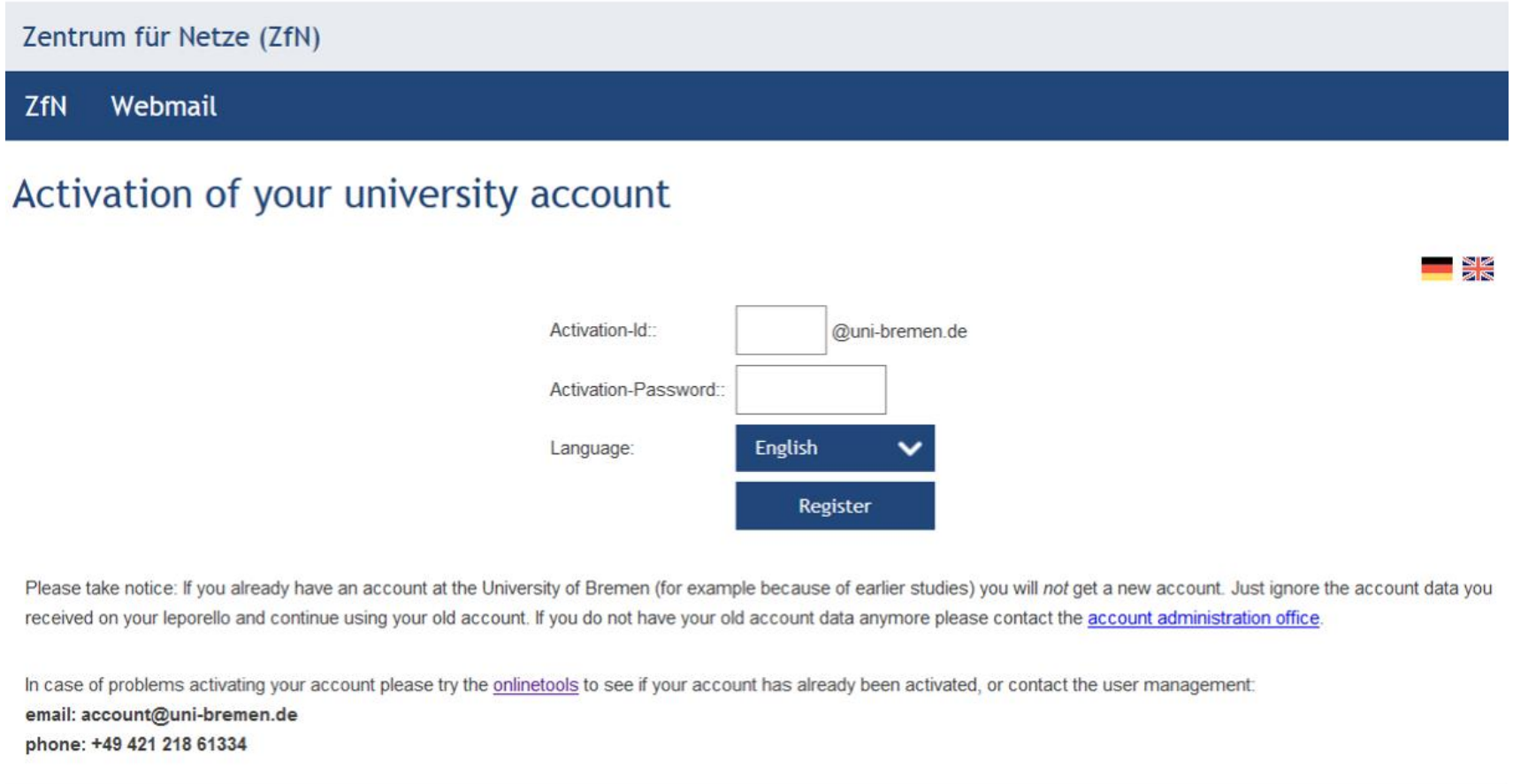
Name	Description	additional Comments	Remark	set
Immatrikulation Heimatuniversität / Home University Matriculation	Weisen Sie bitte nach, dass Sie an Ihrer Heimatuniversität eingeschrieben sind. / Please now provide proof that you are matriculated at your home university.			☑
Bescheinigung Heimatuniversität / Confirmation of Home University	Weisen Sie bitte nach, dass Ihre Heimatuniversität ein Auslandsstudium empfiehlt. / Please now provide proof that your home university requires a stay abroad.			☑
Nachweis Deutschkenntnisse / German Language Level	Weisen Sie bitte Ihre Deutschkenntnisse nach. / Please now provide proof of your German language level.			☑
Bestätigung Fachbereich / Confirmation of Faculty	Weisen Sie bitte die Bestätigung des Fachbereiches der Universität Bremen nach. / Please now provide confirmation from your Faculty at the University of Bremen.			☑
Studienplatzannahme / Acceptance of Study Place	Reichen Sie bitte die unterschriebene Annahmeerklärung ein. / Please submit the signed declaration of acceptance.			☑
Krankenversicherungsnachweis / Proof of Health Insurance	Reichen Sie bitte Ihren Krankenversicherungsnachweis von einer gesetzlichen Krankenkasse ein. / Please submit proof that you have statutory health insurance.			☑
Semesterbeitrag / Semester Dues	Begleichen Sie bitte den Semesterbeitrag, um den Studienplatz anzunehmen. / Before you can take up your study place, you must first transfer the semester dues.			☑

Access Data for University Account

- The activation code for your University account will be sent to you by the "Zentrum für Netze" (ZfN = IT services) as soon as the enrollment at the University of Bremen is completed
- Use your access data for your personal email account (….@uni-bremen.de), for MOIN and for the e-learning platform „Stud.IP"
- Keep the password and your login safe!
- Check both inboxes (Webmail and StudIP-Emails) on a regular basis

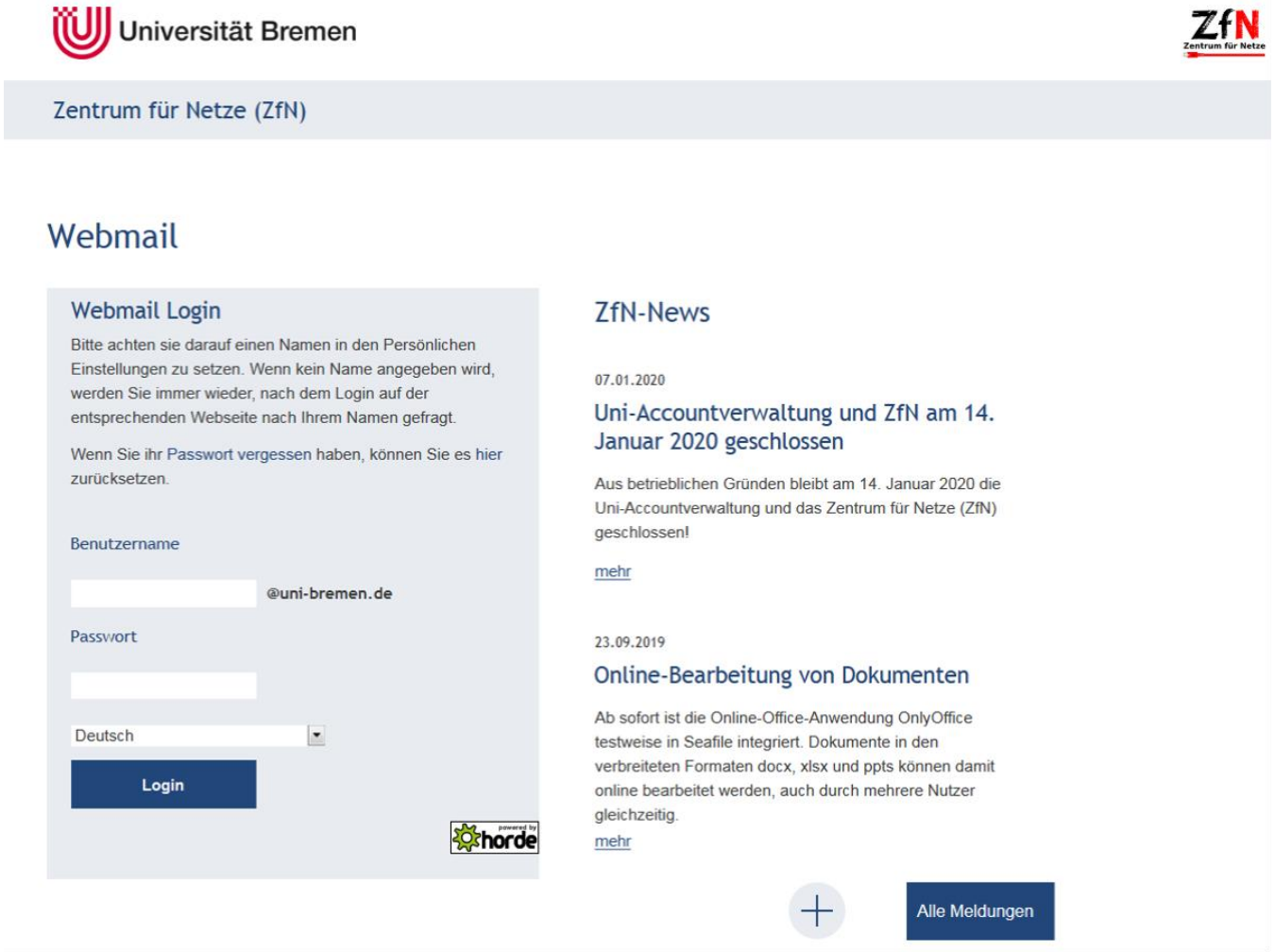
1. Activation of your university account

Please click here for the link!



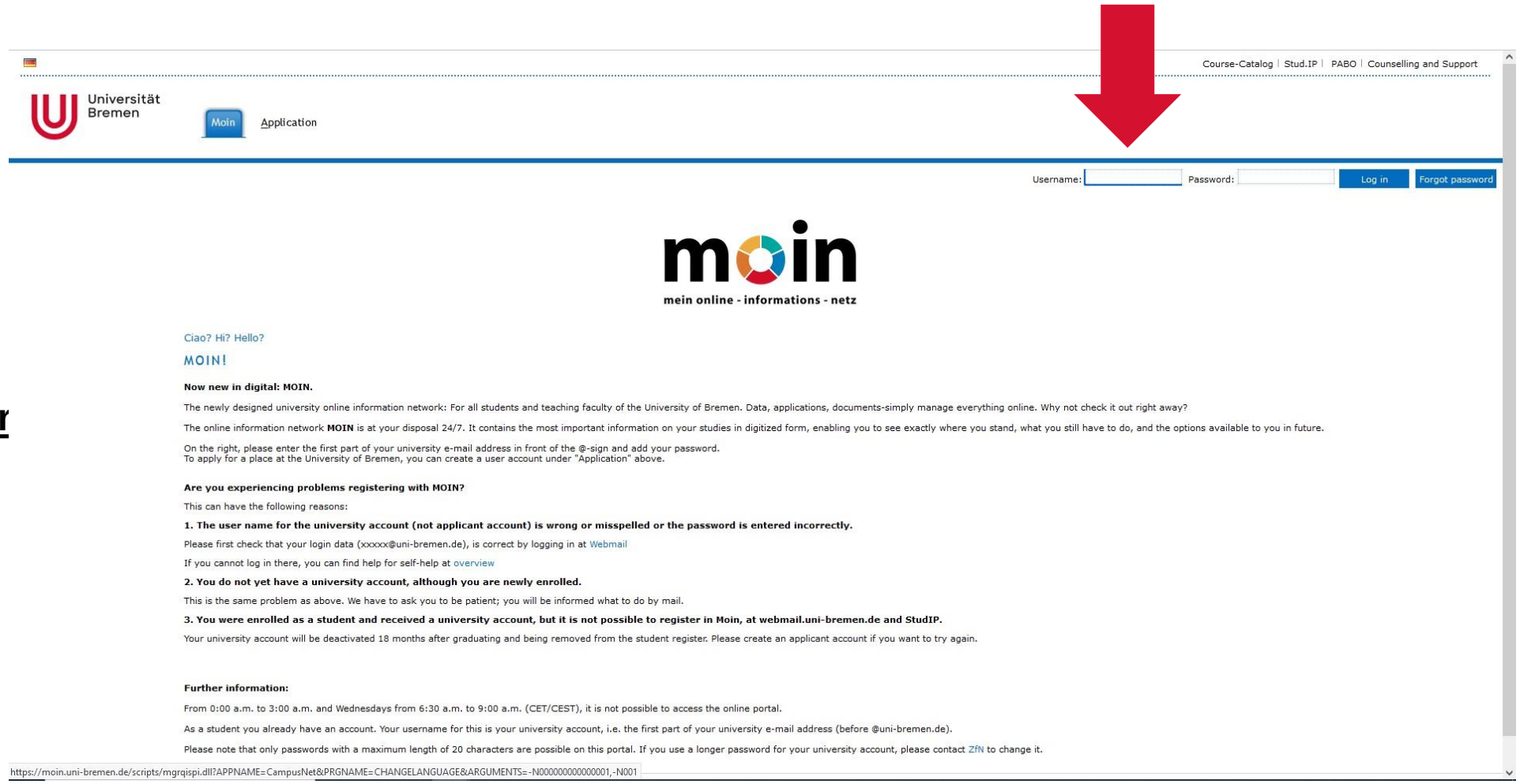
2. Log in to webmail

Please click here for the link!



3. Log in to Moin

Please click here for the link!



Universität Bremen

4. VPN

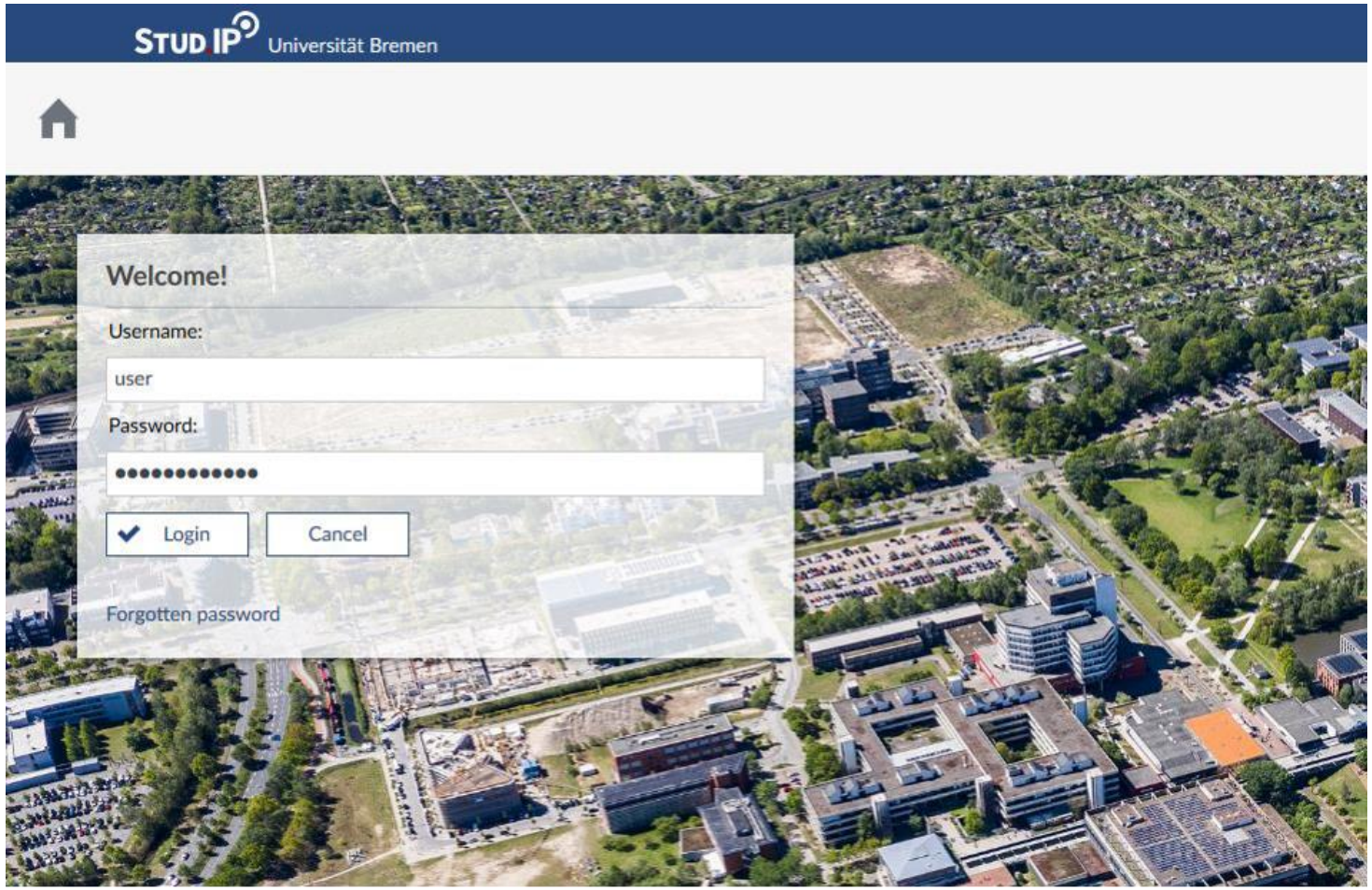
Access to Stud.IP is not possible without a VPN if you are not on campus!

→ You can download the VPN „Cisco AnyConnect Secure Mobility Client“ **for free**
→ Go to **this website** to choose the right programme for your computer (Mac, Windows, etc.) and follow the instructions
→ For the download, you will need your @uni-bremen.de email and password
→ To install the programme, please follow the instructions on the website
→ To connect, enter
- Group: Tunnel-All-Traffic
- Username: The part in front of the @uni-bremen.de from your email address
- Password

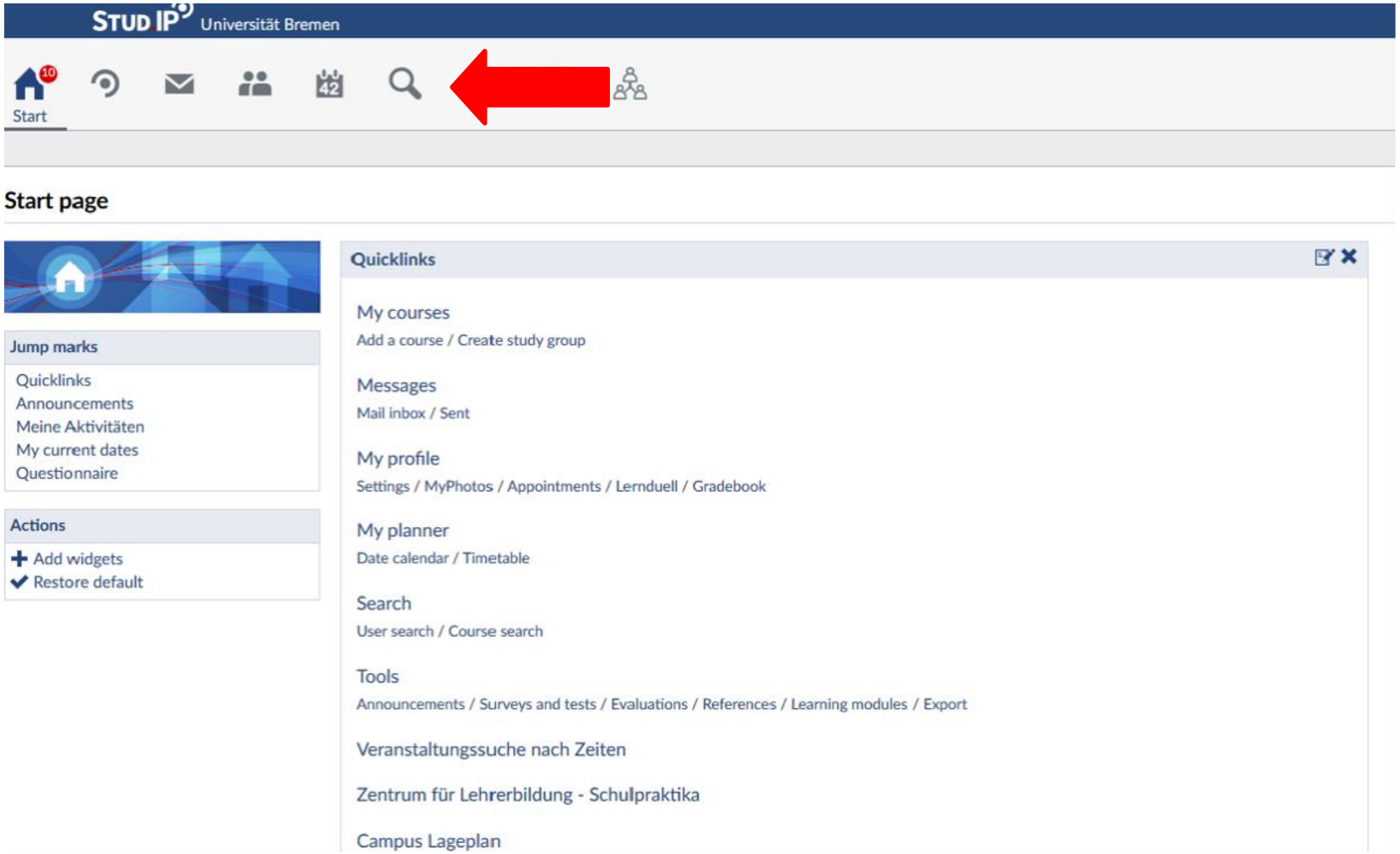
- You have to connect again every time, it doesn‘t save the login details
- You can also do this for your phone, tablet, etc.

5. Log in to Stud.IP

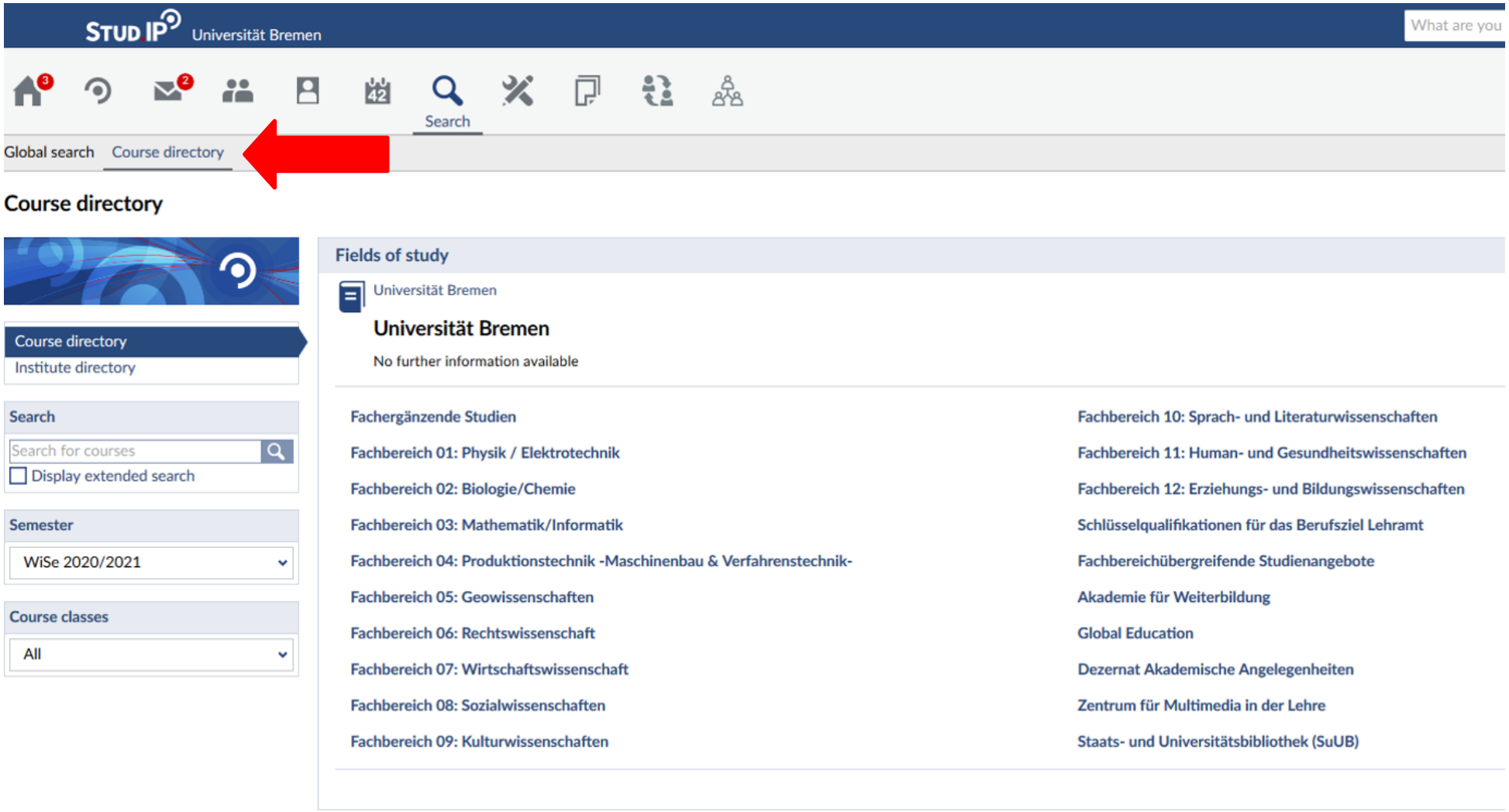
Please click here for the link!



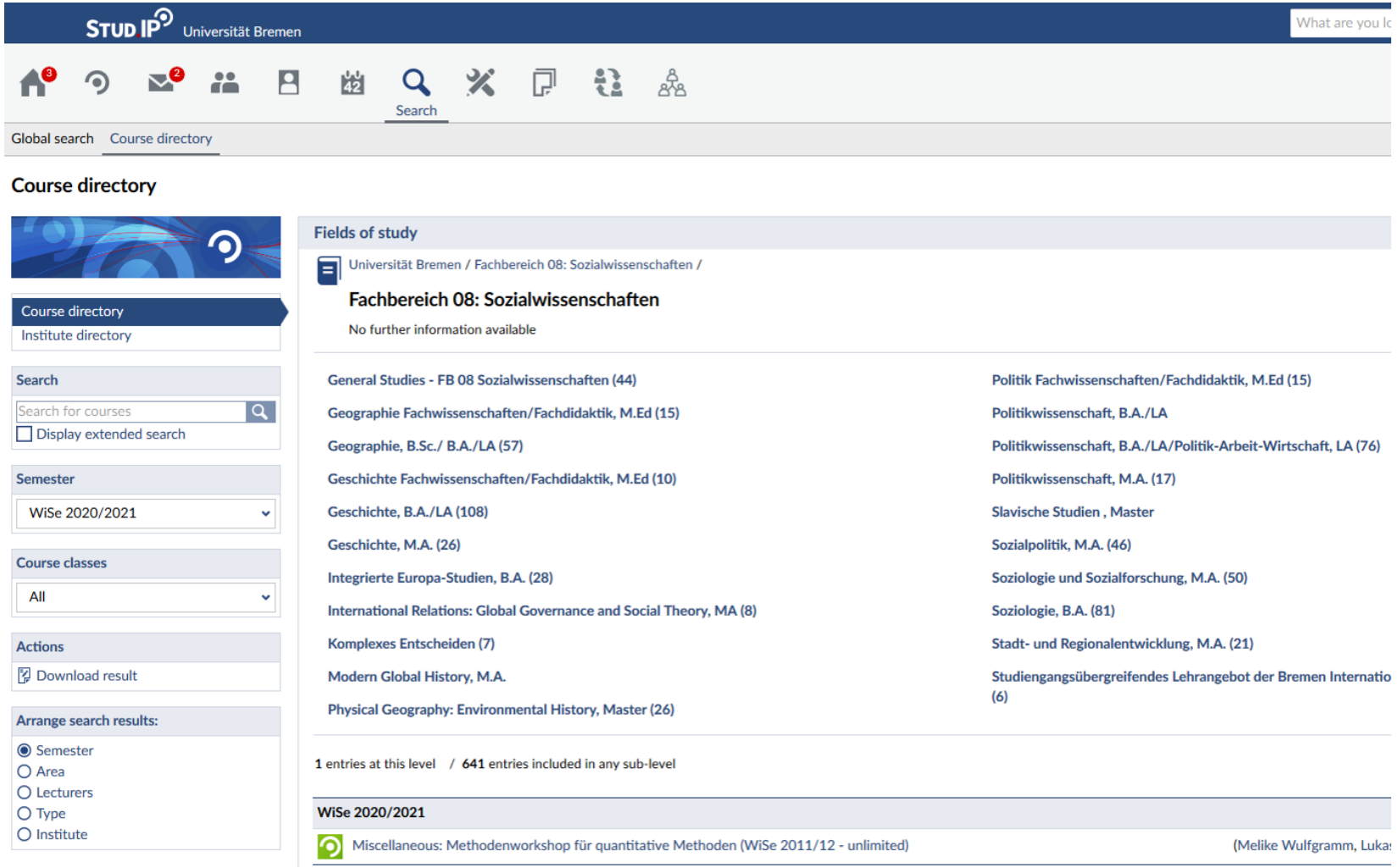
6. Register for courses in Stud.IP

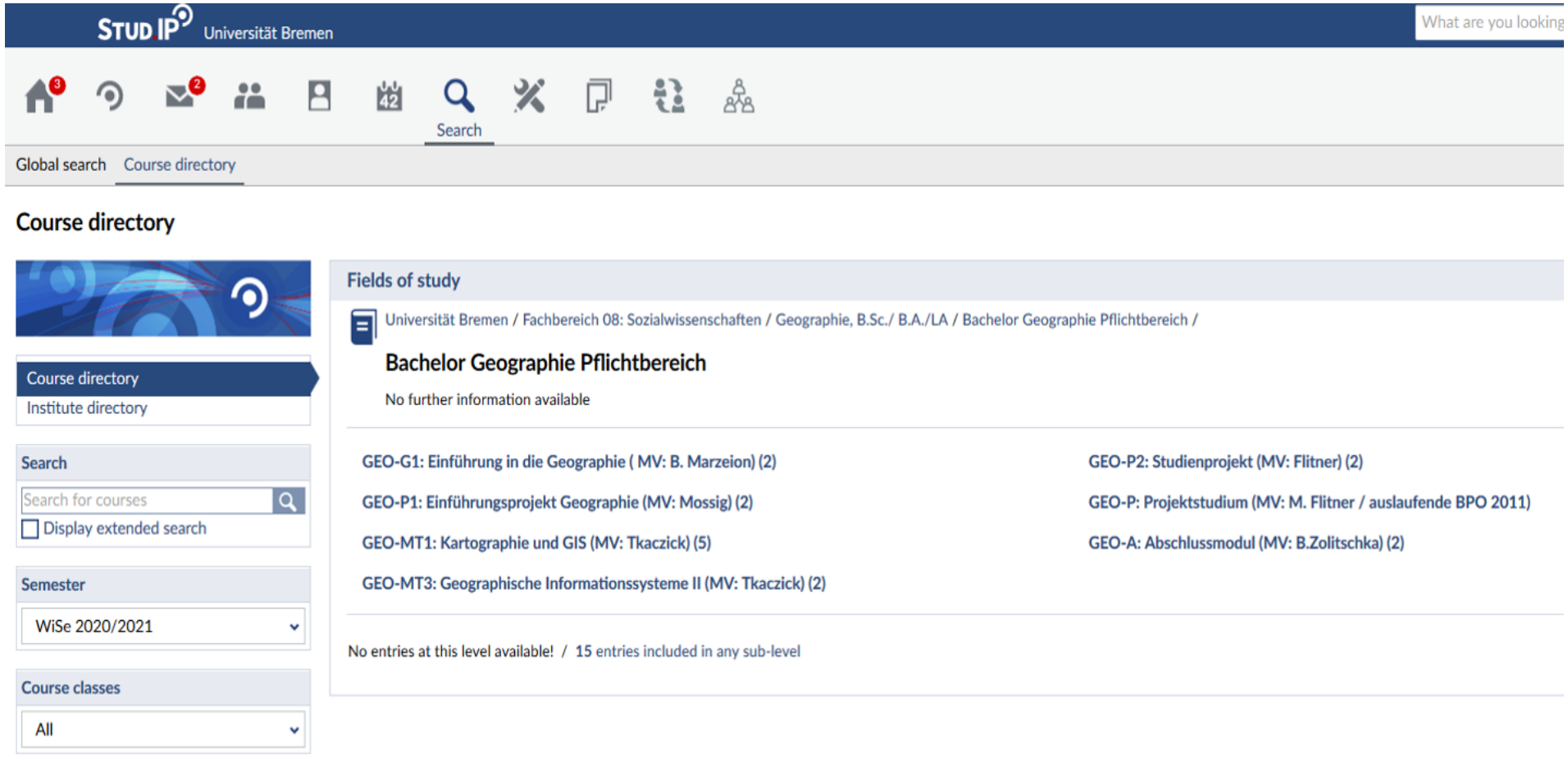


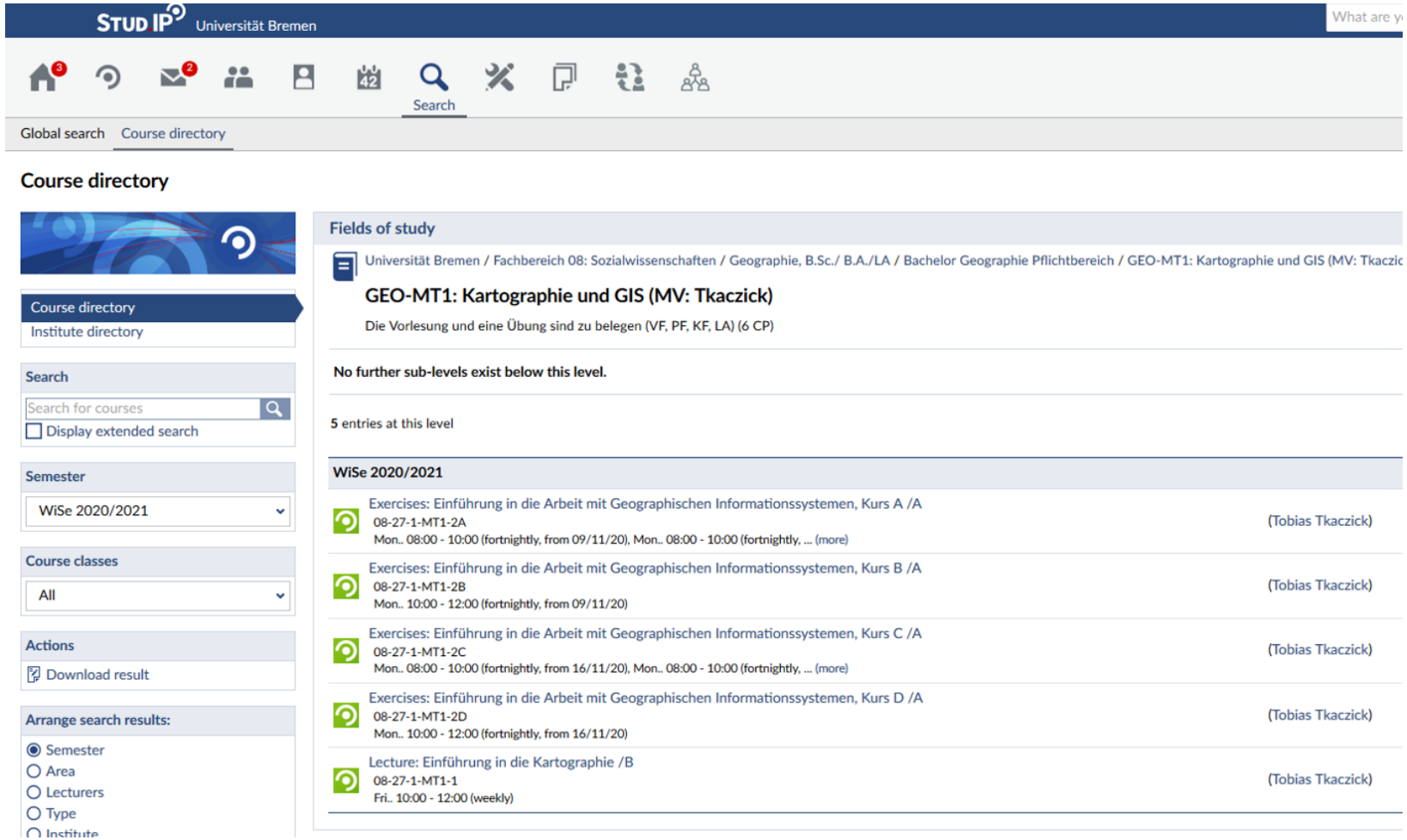
Course directory



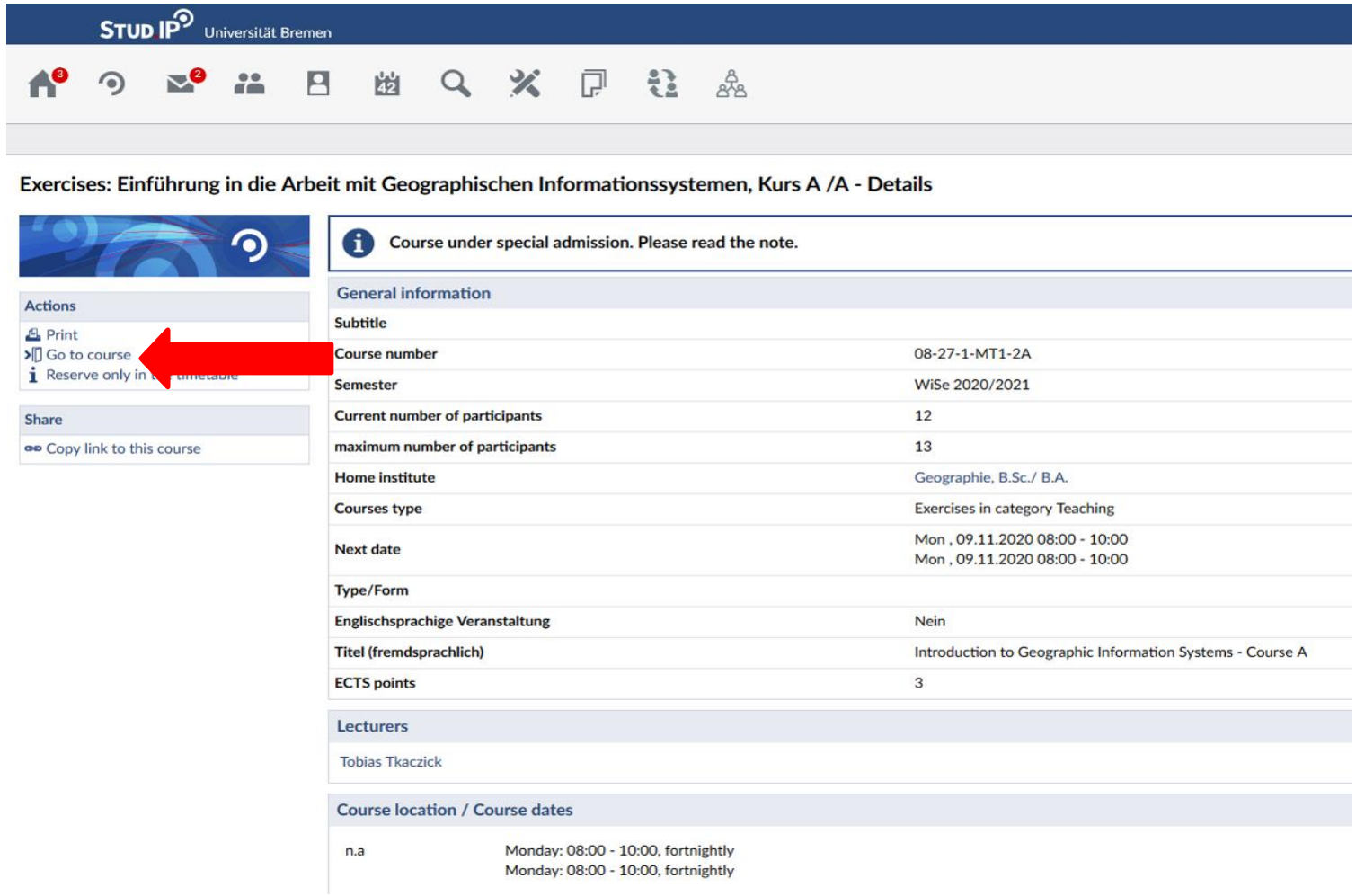
Fields of Study




STUD.IP Universität Bremen
What are you looking
Search
Global search
Course directory
Course directory
Course directory
Institute directory
Search
Search for courses
Display extended search
Semester
WiSe 2020/2021
Course classes
All
Fields of study
Universität Bremen / Fachbereich 08: Sozialwissenschaften / Geographie, B.Sc./ B.A./LA / Bachelor Geographie Pflichtbereich /
Bachelor Geographie Pflichtbereich
No further information available
GEO-G1: Einführung in die Geographie (MV: B. Marzeion) (2)
GEO-P1: Einführungsprojekt Geographie (MV: Mossig) (2)
GEO-MT1: Kartographie und GIS (MV: Tkaczick) (5)
GEO-MT3: Geographische Informationssysteme II (MV: Tkaczick) (2)
GEO-P2: Studienprojekt (MV: Flitner) (2)
GEO-P: Projektstudium (MV: M. Flitner / auslaufende BPO 2011)
GEO-A: Abschlussmodul (MV: B.Zolitschka) (2)
No entries at this level available! / 15 entries included in any sub-level


STUD.IP Universität Bremen
What are y
Search
Global search
Course directory
Course directory
Course directory
Institute directory
Search
Search for courses
Display extended search
Semester
WiSe 2020/2021
Course classes
All
Actions
Download result
Arrange search results:
Semester
Area
Lecturers
Type
Institute
Fields of study
Universität Bremen / Fachbereich 08: Sozialwissenschaften / Geographie, B.Sc./ B.A./LA / Bachelor Geographie Pflichtbereich / GEO-MT1: Kartographie und GIS (MV: Tkaczic
GEO-MT1: Kartographie und GIS (MV: Tkaczick)
Die Vorlesung und eine Übung sind zu belegen (VF, PF, KF, LA) (6 CP)
No further sub-levels exist below this level.
5 entries at this level
WiSe 2020/2021
Exercises: Einführung in die Arbeit mit Geographischen Informationssystemen, Kurs A /A
08-27-1-MT1-2A
Mon.. 08:00 - 10:00 (fortnightly, from 09/11/20), Mon.. 08:00 - 10:00 (fortnightly, ... (more)
(Tobias Tkaczick)
Exercises: Einführung in die Arbeit mit Geographischen Informationssystemen, Kurs B /A
08-27-1-MT1-2B
Mon.. 10:00 - 12:00 (fortnightly, from 09/11/20)
(Tobias Tkaczick)
Exercises: Einführung in die Arbeit mit Geographischen Informationssystemen, Kurs C /A
08-27-1-MT1-2C
Mon.. 08:00 - 10:00 (fortnightly, from 16/11/20), Mon.. 08:00 - 10:00 (fortnightly, ... (more)
(Tobias Tkaczick)
Exercises: Einführung in die Arbeit mit Geographischen Informationssystemen, Kurs D /A
08-27-1-MT1-2D
Mon.. 10:00 - 12:00 (fortnightly, from 16/11/20)
(Tobias Tkaczick)
Lecture: Einführung in die Kartographie /B
08-27-1-MT1-1
Fri.. 10:00 - 12:00 (weekly)
(Tobias Tkaczick)

1. Click through the courses until you find yours
2. Click on ‘Go To course’ to register
3. You can then see it in your course list and you can access the material



E-Learning System StudIP

Please make sure that

- you receive your access data for StudIP before the **11th of March 2024**
- you register for courses before the start of lectures
- you attend the lectures/seminars/practices in the first week of lectures, because the lecturers will communicate the type and topics of the exams in the first week of lectures

You can also find a step by step guide on how to register for courses on our Newcomer Service Website „How to study at the University of Bremen“ HERE!

Enrollment as a Visiting Student at the University of Bremen

- Deadline for enrollment is the **31st of March**!

Applications will **not** be considered by the Student Office after that date.

- If you have not paid the semester fee by **15th of February**, you will not get your semester ticket in time!

- **Please note:**
  - ✓ the transfer/processing of the semester contribution might take up to 10 working days
  - ✓ the electronic notification procedure for the health insurance (ESMV) might take up to 2 weeks

Types of Classes

V - Lecture / Vorlesung

S - Seminar

Ü - Exercise / Übung

T - Tutorial / Tutorium

Ex – Excursion

SWS = Hours per week („Semesterwochenstunden“)

Types of Exams

- Term paper / Hausarbeit (NO plagiarism!)
- Written exam / Klausur
- Oral exam / mündliche Prüfung
- Oral presentation / Präsentation

Exam Period **06.07.2024 – 30.09.2024** (but most exams will be held within the first month)

Upcoming/Orientation Weeks

Before your arrival:

- 4. Info Session: **28.02.2024**

The program of the orientation weeks with dates and times will be sent to you by mid February

Welcome Breakfast: 11.03.2024 → 9:00 – 11:30

  - Mandatory for Participants of the language courses!

- Intensive German Language Course: 11.03. – 28.03.24
  - 29.03. and 01.04. are national holidays! There will be no courses on these days.
- Info-Sessions of the faculties
- Campus Tours
- Welcome Desk of the Newcomer Service (assistance with formalities after arrival in Bremen by the Newcomer Service Tutors)
- Social Events organised by the Erasmus Initiative

Contacts

- Registration for the exchange place in „Mobility Online“:
  - Erasmus students: incoming@uni-bremen.de
  - Students from overseas co-operations: studybremen@uni-bremen.de
- Application for the enrollment as a visiting student (“MOIN”): master@vw.uni-bremen.de
- Housing application at „Studierendenwerk Bremen“: wohnraumvermittlung@stw-bremen.de
- German intensive courses: hochschulkooperation-bremen@goethe.de
- Questions about orientation weeks, health insurance and visa: newcomer@uni-bremen.de
- Problems with the VPN: vpn@uni-bremen.de

Online Office Hours of the International Office

Office hours of the International Office Consultation Bureau (VWG, Room 0580):

Monday, Tuesday, Thursday: 09:00 – 12:00 (CEST)

Wednesday: 14:00 - 16:00 (CEST)

You can reach us online during our office hours.

For data protection reasons, only one person at a time can be in consultation.

Please be patient if you have to wait a bit.

You may also check the website of the **Newcomer Service** or the **International Office Website** for more information

Universität Bremen

International Office

Thank you for your attention!